

**VILLAGE OF OKAWVILLE**

304 N Front Street  
Okawville, IL 62271  
618/243-5972

**PETITION FOR SPECIAL USE**

**(\$100 fee)**

Request No. \_\_\_\_\_ Date \_\_\_\_\_

**Instruction to Applicants:** All information required by this Application must be completed and submitted herewith. Applicants are encouraged to contact the Zoning Administrator for any assistance needed in completing this form.

**Attach a copy of this form to your Building Permit after approval.**

1. Name of Owner(s): \_\_\_\_\_  
(Attach additional sheets, if necessary)

Address: \_\_\_\_\_

2. Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

3. Property interest of applicant: \_\_\_\_\_  
(Owner, contract purchaser, etc.)

4. With respect to any portion of these premises, was a previous appeal or petition made:  
( ) No ( ) Yes If "yes", list all previous appeals

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Address of Property: \_\_\_\_\_

6. Present use of Property: \_\_\_\_\_

7. Present zoning of Property: \_\_\_\_\_

8. Does the present use of the property conform to all use regulations for the zoning district in which it is located?

( ) No ( ) Yes If "no", specify each non-conforming use: \_\_\_\_\_

\_\_\_\_\_

9. Do the existing structures comply with all area and bulk regulations for the zoning district in which it is located?

( ) No ( ) Yes If "no", specify each non-conforming use: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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10. Which unique physical characteristics prevent reasonable use for any of the uses permitted in that zoning district?

- Too Narrow                       Topography                       Soil
- Too Small                          Drainage                          Subsurface
- Too Shallow                       Shape
- Other \_\_\_\_\_

11. Are the conditions of hardship for which you request a special use peculiar only to the property described by this petition?

- No  Yes    If "no", how many other properties are similarly affected:
- \_\_\_\_\_
- \_\_\_\_\_

12. A special use is requested for the property described above for the following purpose and in conformity with any documents submitted herewith.

\_\_\_\_\_

I certify that all the above statements and the statements contained in any papers or plans submitted herewith are true and accurate.

I consent to the entry in or upon the premises described in this application by any authorized official of the Village of Okawville for the purpose of inspecting or of posting, maintaining, and removing such notices as may be required by law.

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

**(Do no write in this space – for Village use only)**

Fee paid \$ \_\_\_\_\_ Date \_\_\_\_\_

Date set for hearing \_\_\_\_\_ Permanent Parcel No. \_\_\_\_\_

Notice Published \_\_\_\_\_ Newspaper \_\_\_\_\_

Action by Zoning Board of Appeals	Comments (Indicate other actions such as Continuances)
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Denied \_\_\_\_\_

Approved \_\_\_\_\_

Approved with Modification \_\_\_\_\_

Zoning Administrator \_\_\_\_\_ Date \_\_\_\_\_

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### NOTICE TO APPLICANTS

- A. General: The Village Board, as the elected legislative body of the Village of Okawville, established the village zoning regulations by ordinance. These regulations are established on a village-wide basis, and, generally, must be applied uniformly within each zoning district. Because of the general application of the zoning regulations, it is recognized that there may be conditions in an individual case which do not fit the general pattern, and that strict application of the regulations may cause practical difficulty or particular hardship. Thus, the Zoning Board of Appeals is established as a quasi-judicial body, to interpret the provisions of the ordinance and to determine, in view of the factual evidence presented, when conditions of practical difficulty or particular hardship exist. The Board of Appeals may then vary the provisions of the ordinance so as to permit reasonable use of the property and prescribe any conditions and safeguards in harmony with the purpose and intent of the zoning regulations and in accordance with the public interest and most appropriate development of the neighborhood.
- B. The Petitioner Should:
1. Provide all necessary information and evidence to the Board of Appeals as to the practical difficulty or unnecessary hardship.
  2. Give the Board of Appeals a clear statement to the special use requested.
- C. In considering requests, the Board of Appeals will consider, among other things, the following:
1. Whether or not the information and evidence presented shows the existence of practical difficulty and unreasonable hardship for the lot or tract described in the petition.
  2. Whether the special use requested is the minimum variance necessary in order to permit reasonable use of the property in accordance with the applicable zoning district regulations.
  3. Whether, if the special use is granted, there will be created conflicts with other laws applicable to the subject premises.
  4. Whether the granting of the special use will substantially change the character of the neighborhood or have a substantial detrimental effect on adjacent property.
  5. Whether the granting of the special use will be in harmony with the intent and purpose of the zoning regulations, and in the best interest of the health, safety and welfare of the citizens of the Village of Okawville.
  6. All applicants are encouraged to visit the office of the Zoning Administrator for assistance needed in completing forms, or answering of any questions on the zoning ordinance.